



SMALL DINING ROOM PARTY POLICY AGREEMENT

NAME _____

EVENT DATE _____

CONTACT # _____

EVENT TIME _____

PLEASE READ CAREFULLY, SIGN, AND RETURN TO CONFIRM YOUR EVENT

- A **\$75.00 NON-REFUNDABLE ROOM CHARGE** IS DUE WITHIN (3) DAYS OF SCHEDULING THE DATE IN THE FORM OF CASH, CHECK, OR CREDIT CARD IN ORDER TO RESERVE THE SMALL DINING ROOM FOR YOUR EVENT. CHECKS SHOULD BE MADE PAYABLE TO **TRAPPERS PIZZA PUB. *THIS CHARGE DOES NOT COME OFF THE FINAL BILL***
- **IF THE CONTRACT & PAYMENT IS NOT RECEIVED WITHIN (3) DAYS, THE DATE WILL BE RELEASED FOR FURTHER BOOKING.**
- A FINAL HEAD COUNT AND PARTY MENU IS DUE 14 DAYS PRIOR TO YOUR EVENT. **FAILURE TO DO SO MAY RESULT IN A LIMITED MENU.**
- TRAPPERS WILL PROVIDE PAPER PRODUCTS AND UTENSILS. ANY SPECIALTY DECORATIONS OR TABLE COVERINGS ARE THE RESPONSIBILITY OF THE PERSON(S) THROWING THE EVENT. **NO GLITTER OR CONFETTI** AS IT IS TOO DIFFICULT TO CLEAN UP
- ANY SPECIAL REQUESTS OR ACCOMMODATIONS MUST BE SUBMITTED AT LEAST 2 WEEKS PRIOR TO YOUR EVENT.
- PLEASE SIGN AND MAIL OR FAX THIS FORM AND DEPOSIT TO:

Trappers Pizza Pub

ATT: Alex Szlamczynski
5950 Butternut Drive
E. Syracuse, NY 13057
Or FAX: 315-438-4420

I UNDERSTAND AND AGREE TO THE TERMS SET FORTH IN THIS AGREEMENT

DATE _____

(Signature)

ADDRESS: _____

CREDIT CARD INFO:

NAME AS IT APPEARS ON CARD _____

CREDIT CARD # _____

EXPIRATION DATE _____ I, _____ AGREE TO THE ABOVE
CREDIT CARD CHARGES IN THE AMOUNT OF \$75.